



KENT COUNTY POOL ASSOCIATION CONSTITUTION

1. The *ASSOCIATION* shall be called the *KENT COUNTY POOL ASSOCIATION*.
2. The *PURPOSE* of this association;
The aims of the association shall be to promote the game of 8-ball pool, to conduct competitions, to find sponsorship for the game, to support the English Pool Association and to engage in any business compatible with the achievement of these aims in Kent.
3. *MEMBERSHIP* of this Association.
 - 3.1 Membership to the Association shall be open to all Pool Leagues in Kent.
 - 3.2 Membership will be for a full 12 months, which will end on the 31st December each year.
 - 3.3 Member Leagues shall be required to register each year with the Association.
4. The *COMMITTEE*.
 - 4.1 The Officers of the Association shall comprise of the Chairman, Vice Chairman, Secretary and Treasurer, who shall be elected for a period of 3 years at the Annual General Meeting.
 - 4.2 Any member of the Association who wished to stand for the position of Treasurer shall make an application in writing to the secretary at least one month before the AGM. Such person must be accepted by the committee before standing at the AGM.
 - 4.3 The Association committee shall comprise of the Officers and up to 10 other persons elected each year at the Annual General Meetings.
5. The *POWERS* of the Association Committee.
 - 5.1 To conduct the running and organisation of the pool within the Association and decide on all matters concerning the game.
 - 5.2 To decide on all disputes, protests or suspensions and to impose or change any punishments for offences occurring within this Association.
 - 5.3 To accept or reject any application for membership from any League in Kent.
 - 5.4 The Association Committee shall have the power to co-opt any other willing person.



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5.5 The Association Committee shall have the power to elect Sub Committee's to a particular purpose.

6. *SUSPENSIONS AND APPEALS*

6.1 Any person who is under suspension from this Association may not take part in any match, tournament, Interleague or any other event sanctioned by this Association.

6.2 Persons who have been suspended by this Association may make an appeal to the Secretary within 14 days of his notification of suspension.

6.3 Any other appeal must be lodged with the Region 7 Secretary.

7. *DUTY of Officers.*

7.1 *CHAIRMAN.*

They shall be the chief officer of the Association and shall preside over all meetings and enforce all rules and regulations and perform such other duties as necessary. They shall be accountable to the committee. They shall verify the accounts with the treasurer.

7.2 *VICE CHAIRMAN.*

As above in the absence of the chairman. Shall help any officer on this committee to carry out their duties if needed.

7.3 *SECRETARY*

They shall be responsible for the proper running of the Association and its organisation. They shall ensure that all meetings are properly minuted and shall issue a copy to all officers, committee members and Member League Secretaries. They will conduct all correspondence and will notify all officers and committee members of the date and venue of meetings. They shall have the power to act on behalf of this Association and will at all times act in the best interest of the game. They will take instruction only from the elected officers.

7.4 *TREASURER*

They shall disburse funds on behalf of the Association. They shall keep a true and up to date record of all income and expenditure of Association funds. They shall collect all dues for membership from all leagues wishing to join the Association. They will collect all sponsorship monies. They shall open and maintain the Association bank accounts. They will sign all cheques and have them countersigned by one other member of the Committee. At the close of each year they shall submit a statement of accounts to the Annual General Meeting.



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8. *MEETINGS*

- 8.1 A meeting of the Association committee may be called, in accordance with the Secretary notifying all Officers and committee members with the date and venue of meetings, by the Chairman or by at least 2 Officers or by at least 3 Member Leagues.
- 8.2 A group of 5 members of the Association Committee, which includes 2 of the Officers, shall be required to constitute a quorum. Any proposal that is put before the committee and fails cannot be re-submitted for a period of 2 years. (Unless exceptional circumstances could change the context of the proposal)
- 8.3 Member Leagues shall each nominate 2 persons who may attend all general meetings of the Association and vote there at. These delegates are to be nominated on the yearly affiliation form. Any changes to the nominated delegates must be notified to the Association Secretary 6 weeks prior to the Annual General Meeting.
- 8.4 Nominees shall be eligible for election to Office of the Association Committee.
- 8.5 Extra-ordinary General Meetings of the Association shall be called by the Association Committee, or the Association Secretary on receipt of a written request from 3 or more of unconnected leagues, stating the purpose of the meeting.
- 8.6 Items for agendas of annual and Extra-ordinary general Meetings shall be submitted to the Secretary 21 days in advance of the date of the meeting. No other items will be discussed. Agendas are to be distributed at least 7 days before the meeting. Any proposal that is put before the Committee and fails cannot be re-submitted for a period of 5 years. (Unless exceptional circumstances could change the context of the proposal) This includes proposals for Officers positions WHEN they become vacant.
- 8.7 Any Committee members that miss 3 meetings during the year (excluding extenuating circumstances) will be removed from the Committee.

9. *VOTING*

- 9.1 At Association Committee meetings all Officers, except the Chairman, and all Association committee members have 1 vote. The Chairman shall have a casting vote only. Where the Chairman holds more than one (1) position on the Committee, they forfeit that vote.
- 9.2 The nominated persons of each Member League (see 8.3), who may attend all general meetings of the Association shall have 1 vote each.



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10. AMENDMENTS

- 10.1 The Constitution of the Association shall not be altered or added to except by a majority vote taken at a general meeting.
- 10.2 The Association Committee shall have the power to introduce regulations concerning the operation of the Association; such regulations shall be deemed to be the Rules of the Association.

11. FEES

- 11.1 All fees and levies shall be fixed by the Association Committee.

12. GENERAL

- 12.1 The property of the Association shall be vested in the association Committee.
- 12.2 Leagues and their teams and players applying to register with the Association shall accept the Rules and Constitution of the Association and the English Pool Association.
- 12.3 The accounts of the Association shall be produced each year by the Treasurer at the Annual General Meeting, and shall be if required independently audited.
- 12.4 All business of the Association shall be conducted by the Association Committee according to its Constitution and Rules.

Signed: _____

Chairman

Signed:

Secretary

Dated: 1st December 2013